

Township Board Meeting Minutes

September 3, 2014

Meeting called to order. Board members present: Ed, Bob, Tim, Ken and Sue

Sue read the minutes from the August meeting; Bob made a motion to approve the minutes as read, Tim seconded the motion. Motion carried.

Ken read the Treasurer's report, Tim made a motion to approve and Bob seconded the motion. Motion carried.

Old Business:

Matz Creek Culvert; The Engineer from Apex presented the updates on the Matz Creek culvert project:

1. Project Status;

*Hydraulic study is complete.

*Plans and specs are 95% completed.

2. Estimated Project Schedule;

*Obtain Authorization to acquire the construction quotes 09/03/14

*Complete the plans and specs 09/05/14

*Send out construction quotes 09/08/14

*Receive construction quotes and award contract (Special Meeting) 09/24/14

*Order culvert 09/25/14

*Commence construction 10/08/14

*Complete construction 10/31/14

3. Items to discuss;

Alterations to above schedule- none

- Address to receive bids- send sealed bids to Apex by 5:00 pm September 24th or bring to special meeting on the 24th
- Type of culvert-concrete culvert agreed upon

- List of contractors for bid-Perham Sand & Gravel, RMS, Houge, Ottertail Aggregate, Loyd Felt, and J&J
- Contractors need to specify how they will deal with water during culvert placement
- Plans do not need to be submitted to the State since all township funds will be used, but for the paving project to follow State funds will be used so the culvert will need to adhere to state aid specs.
- Agreement for Engineering Services; total estimated engineering services \$24,700.00

Bob made a motion to accept and sign the contract with Apex for the Nitche Lake Road Bridge Replacement; Tim seconded the motion. Motion carried.

Nitche Lake Road Paving

Apex reported that the soil borings are complete. Apex has no additional information to present at this meeting.

The next step will be to schedule a public hearing per statute 429.

Will need to determine what the township will contribute and how to assess the properties.

Need to determine the state statutes on the length of time that assessments are allowed to be spread over – five or seven years.

New Business:

Payment of Current Bills; Bob made a motion and Tim seconded the motion to pay all bills presented; motion carried.

Special Meeting for Contractor Bid Opening; Set for September 24th, 2014 at 7:00 PM at the Townhall. This will be posted on the public board.

Chloride; RMS reported that no chloride is available.

EMS Budget Meeting; Ed will attend.

Fire Department Meeting; Bob reported that the Fire Department budget is up just slightly from last year.

Announcements & Discussions:

Golden Eagle Road; Ed received a call about Cummings grading the road by the Campgrounds. Ed inspected the shoulders and the board determined that Cummings will be notified that he needs to pull all of the gravel back onto the road or the Township will re-gravel the road and

invoice Cummings also the Township would then consider abandoning the road.

Township Hall; Tim requested that the board consider making some improvements to the townhall; repair broken windows, replace screens, paint walls, remove carpet, repair facia and check out the condition of the roof.

Adjournment:

Tim made a motion to adjourn, Bob seconded the motion, motion carried.