

Township Board Meeting Minutes

August 6, 2014

Meeting called to order, board members present: Bob, Tim, Ken and Sue

Committee Reports:

Sue read the minutes from the July meeting; Bob made a motion to approve the minutes as read, Tim seconded the motion. Motion carried.

Ken read the Treasurer's report, Bob made a motion to approve and Tim seconded the motion. Motion carried.

Old Business:

Matz Creek Culvert; An engineer from Apex gave a presentation on the Matz Creek culvert project: Phase 1a and phase 1 Archeological survey and the preliminary field study has been completed by Otter Tail County. It is recommended that Pine Lake Township contact Otter Tail County to obtain the costs for completing the above services.

Work to be completed by Apex Engineering: Hydraulic modeling culvert design, permitting, construction plans and specs, bidding, staking, construction administration, construction observation. Estimated services \$34,000.00

Estimated project schedule: Preliminary design survey July, hydraulic modeling August, completed plans and specs September, quotes from contractors September, award contracts September, commence and complete construction October

Nitche Lake Road Paving Improvements; Apex presented the following proposal on the Nitche Lake Road paving: Engineering, design, permitting, construction plans and specs, bidding, staking, construction administration, construction observation, assessments. Estimated costs \$54,000.00

Work to be completed by Braun Intertec: preliminary soil borings and construction testing services. Estimated costs: \$12,900.00

Construction Costs: Nitche Lake \$904,000.00, Whispering Sands Lane \$65,000.00, Whispering Sands Trail \$78,000.00. Total construction costs: \$1,047,000.00

Estimated Schedules: Design survey/geotechnical Fall 2014, Engineering report Fall 2014, Public hearing Fall/Winter 2014, Design Winter 2014/2015, Advertise for bids Winter/Spring 2015, construction Summer 2015, Assessment hearing Fall 2015

The pricing is presented with the assumption that the class 5 is adequate with one foot shoulders and a walking lane in some areas.

Bob will contact the County on the completion of preliminary designs and archeological survey and report back in September.

Bob made a motion to accept the estimate from Braun Intertec for the Preliminary Soil Borings, Tim seconded the motion. Motion carried.

Homestead Township Chloride; There is still not any chloride available.

445th Street; Wayne will haul gravel on 445th the end of August.

Grand View Heights; Wayne will need to use a loader to pull the dead end sign out and move it to a better location.

Road Vacation; August 6th at 5:00pm board members Tim, Bob and Sue met on the site of the Thomas Bell property to view and discuss the petition to vacate a road plotted on his property that was never built. Separate minutes of the meeting will be issued.

New Business:

Payment of Current Bills; Bob made a motion and Tim seconded the motion to pay all bills presented; motion carried.

428th Street; Bob reported that there are tree branches hanging over the road on 428th. Wayne will inspect and decide how best to proceed in removing the branches.

Install Duct on Nitche Lake Road; Bob reported that he was contacted by Don Mati, Derek Bubach, Earl Sammuelson and Todd Johnson with a request to install duct under the Nitche Lake Road for private septic pumps across the road from their lake properties. Bob made a motion to give permission to bore a minimum of 30" below road grade to install duct not to exceed a maximum of a 3". Excavation, materials and specs must conform to all state, county and local statues for duct crossing a public road. Tim seconded the motion, motion carried.

Laptops; Ken made request to the Township to approve the purchase of two laptops for the township treasurer and clerk. Acer laptops with Microsoft Office were recommended; not to exceed \$500.00 each. Tim made a motion to approve the purchase and Bob seconded the motion. Motion carried.

Announcements & Discussions:

Election Primaries; A preliminary schedule was handed out for primary election Head Judges and Judges. A few openings need to be filled yet. Sue will contact Ed to see if he is available to fill some spots.

Adjournment:

Bob made a motion to adjourn, Tim seconded the motion, motion carried.