



EMERGENCY MEDICAL SERVICES

**Perham Area EMS Joint Powers Board
&
Perham Hospital District, d.b.a. Perham Health**

Management Agreement

This agreement is made and entered into this 21 day of February, 2012 by and between Perham Area EMS Joint Powers Board , hereinafter referred to as “**PAEMS**” and Perham Hospital District, d.b.a. Perham Health, hereinafter referred to as “**PH**”;

WHEREAS, PAEMS has been involved for many years in the operation of the ambulance service headquarters in Perham, Minnesota, offering both emergency and transfer services; and

WHEREAS, in 1989 the **PAEMS** entered into an agreement with **PH** for the management services and to upgrade the PAEMS ambulance service to an advanced life support level, and

WHEREAS, PAEMS desires to continue to contract with **PH** for management of the ambulance service and personnel;

NOW, THEREFORE, the parties hereto agree as follows:

1. The **PAEMS** will be responsible to reimburse PH for cost incurred during recruiting, training and maintaining Emergency Medical Technicians (EMT) and advanced staff (Paramedics, RNs) to allow them to respond to emergency calls and transfers.

2. **PAEMS** will reimburse **PH** all expenses covering all activities of the staff EMTs and Paramedics while performing duties on behalf of **PAEMS** as ambulance attendants.
3. **PAEMS** will pay all expenses associated with the operation of the ambulance service, including but not limited to gasoline, repairs, maintenance, oil, office equipment and supplied, building and housing cost(s) associated with operation of the ambulance service.
4. **PAEMS** will reimburse **PH** for all wages and associated payroll expenses for staff duties relating to the operation and management of the ambulance service. Furthermore the **PAEMS** will reimburse all expenses relating to the cost of recruiting training and maintenance of skills for all staff.
5. **PAEMS** will reimburse and **PH** will provide an Ambulance Director to oversee the operation and management, accounting, billing, collection and data reporting of Perham Area EMS.
6. **PAEMS** shall maintain a checking account in the name of Perham Area EMS; all monies received on behalf of Perham Area EMS will be deposited into this account and reimburse **PH** for expenses incurred.
7. The Chief Financial Officer or the CEO of **PH** may sign checks on behalf of **PAEMS**. The Ambulance Director may enter into agreements and conduct business on behalf of **PAEMS** when authorized and co-signed by the CEO of **PH** or the Vice-President of Patient Services/CNO. This will be reported to the **PAEMS** on an annual basis.
8. The EMS Director shall submit all income and expenditure reports for review by the **PAEMS** according to the Joint Powers Agreement. Furthermore the Director shall prepare an annual budget projection for review of the **PAEMS Joint Powers Board**.
9. **PH** shall regularly submit a bill to **PAEMS** for all direct and indirect expenses incurred in operation of the ambulance service including but not limited to wages, benefits, insurance, supplies, medical expenses, and other costs incurred in the management of **PAEMS**.
10. This agreement renders all prior leases and agreements between the parties hereto null and void.
11. The term of this agreement shall begin on or about February 21, 2012 and shall be for a period of one year. This agreement will renew automatically annually in one year increments unless cancelled by either party as outlined below.

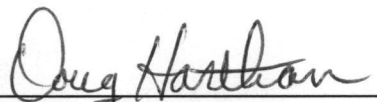
12. Either party may give 90 days' notice before the annual renewal date to terminate contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands.

PERHAM HOSPITAL DISTRICT/PERHAM HEALTH

By: 
CEO

PERHAM AREA EMS JOINT POWERS BOARD

By: 
Director of Ambulance

By: 
Chairman of "PAEMS"